

Meeting convened at 7:48pm.

1. **PRESIDENT:** Andy Nguyen (7:49pm)
  - a. **UC Merced Petitioning Ceremony**
  - b. **Section 4 Chair:** Kevin Lowe
  - c. **Ocho Award:** At Sectionals. Given for visiting 8 other chapters. Take pictures for proof. Challenge: If 10 brothers get Ocho Award, get to pie Section Chair.
  - d. **Signatures:** contact me or MU Patio
2. **SERVICE:** Crystal Wang (7:52pm)
  - a. **Coin Wars:** Close Family is winning.
  - b. **Pledge Group Service**
  - c. **Long Term Service Opportunities:** Posted on Tumblr.
  - d. **Tumblr:** Post anonymous comments.
  - e. **Pledge Service:** Contact chairs about service. Set total service hour minimum for pledge class.
  - f. **Contact Chairs**
  - g. **Service Hours Credit**
  - h. **ServiceComm Credit:** Due on the 9<sup>th</sup>.
  - i. **D4K:** Sign ups posted tonight.
3. **MEMBERSHIP:** Alvin Thai & Sarn Saeteurn (8:01pm)
  - a. **Active Requirements:** Due May 10<sup>th</sup>, next Tuesday
  - b. **Full Leadership Credit:** Must complete 2/3 reflection page for each event. CLW counts as 1 event, ICC workshop counts as 1 event.
  - c. **Midpoint Interview:** Make appointment with us. Preferably by email.  
[membership@iotaphi.org](mailto:membership@iotaphi.org)
  - d. **ExComm Signatures**
  - e. **Athletic Chairs:** Running on Thursday.
  - f. **Active Round Table:** Cory and Evonne. At Avalon.
  - g. **Spirit Comm:** BB Appreciation Week
  - h. **Assassins:** Aaron Manley.
4. **FELLOWSHIP:** Allison Ast & Kimberly Nelson (8:23pm)
  - a. **Family Week:** Loose Family Won
  - b. Fellowships This Week. **Monday:** Kickball Game (Does anyone have a soccer ball?). **Tuesday:** Sardines in Death Star 8-9:30. Tennis Fellowship 5-7. Fundraiser at Habit Burger. **Wednesday-Friday:** BB Appreciation Events.  
**Friday:** TNT
  - c. **Chairing:** Please track!
  - d. **SNR:** Quickly
  - e. **Pledges:** Need 2 fellowships with BB.
  - f. **Doodle Poll:** Banquet

5. PLEDGE GUARDIANS: Jessica Li & Jeffrey Kwong (8:27pm)
  - a. **One Last Week:** Check requirements!
  - b. **Snoop Chairs:** 78 people on hit list. 6 possible days left.
  - c. Questions? Concerns?
6. FINANCE: Josephine Diep & Tiffany Lau (8:41pm)
  - a. **Black List**
  - b. **CLW Auction**
  - c. **Fundraising**
  - d. **Budget:** On Google doc
  - e. **Finance Comm**
7. CORRESPONDING : Emmanuel Aglubat (8:43pm)
  - a. **Outer IC**
  - b. **Inner IC**
  - c. **Signatures**
8. PRESS: Clara Chung & Thuy Duong (8:45pm)
  - a. Send in your **Organizations info** on the Google doc
  - b. **Chapter T-Shirts**
  - c. Get our **interview/signatures**
9. RECORDING: San Li & Lisa Kwong (8:46pm)
  - a.
10. HISTORIANS: Minh Nguyen & Henry Huang (8:47pm)
  - a. **Pledge Historian:** Taking picture of Pledges.
  - b. **Time Capsule:**
11. ADVISORS: Jhonathan Paredes, Sophia Chew, (8:53pm)
  - a. Think about ExComm positions for next term. Do it to make a **difference**.
  - b. Thank you **Kevin Lowe** for coming.
  - c. **Risk Management Comm:** Don't do it Ashish wouldn't do it. Don't do it if Ashish is displeased with your actions. Always think of Ashish when thinking about breaking Risk Management.
  - d. **Advisor Signatures.**
12. SAA: Terry Chow, Colin Yan, & Jason Tien (8:57pm)
  - a. **Announcements:**
    - i. Ken has Chandler Class T-Shirts. \$18.
    - ii. Biggie Small signatures.
    - iii. Time Capsule next week.
    - iv. Text Quynh if you need Alumni Sec signatures.

- v. Andy at Quicklys tonight.
- vi. Chew Class selling hand-made grahams. \$2 each.
- vii. Kevin Lowe will be at Quicklys tonight. IC interview
- viii. Hit List: Until Tuesday night to sign up.
- ix. Sonia will be at BB appreciation week.
- x. 22 graduation stoles left. Email Alumni Secretaries: who it's for, how many.
- xi. Webmaster signatures.
- xii. MU Patio Hours. Turn it in to Membership.
- xiii. Feedback Chair: Want more country and campus. Want to work with elderly or children. Interested in writing Thank You cards. Concerns about meeting up with Coordinators. Notification from Chair Robot. Contact Hieu and Lynn for questions or concerns.
- xiv. Notice to **Amend the Iota Phi Constitution**

**Proposed Amendment #1**

To strikeout "**treasurer(s)**" from section 4.1 of the Iota Phi Constitution, and insert the words "**finance vice president(s)**"

Amended section would read:

4.1. The elected officers of this chapter shall be president, service vice president(s), membership vice president(s), fellowship vice president(s), pledge parent(s), **finance vice president(s)**, recording secretary(ies), corresponding secretary(ies), press secretary(ies), sergeant(s) at arms, and historian(s). The hierarchy of the chapter officers shall be the order as listed in this section.

- xv. Notice to **Amend the Iota Phi Chapter Bylaws**

**Proposed Amendment #1**

To insert the phrase, "**to help the presiding officer**" between the words "and" and "conduct meetings..." of section 3.3.10.2. of the Iota Phi Chapter Bylaws.

Amended section would read:

3.3.10.2. To know parliamentary procedure and **to help the presiding officer** conduct meetings and votes accordingly.

**Proposed Amendment #2**

To insert the phrase, "**help the presiding officer**" between the words "to" and "conduct" of section 3.3.10.8 of the Iota Phi Chapter Bylaws.

Amended section would read:

3.3.10.8. To **help the presiding officer** conduct all elections (excluding those done by unanimous acclamation of a single candidate) acclamation.

**Proposed Amendment #3**

To strikeout the word "**acclamation**" from section 3.3.10.8 of the Iota Phi Chapter Bylaws.

Amended section would read:

3.3.10.8. To (**help the presiding officer**) conduct all elections (excluding those done by unanimous acclamation of a single candidate) **acclamation**.

**Proposed Amendment #4**

To strikeout section 3.3.10.11 of the Iota Phi Chapter Bylaws, which reads "**To be chairperson of the Risk Management Committee.**"

### **Proposed Amendment #5**

To insert an additional section, consistent with existing numbering, under the duties of the President to read **"To serve as chairperson of the Risk Management Committee."**

### **Proposed Amendment #6**

To strikeout "**Sergeant-At-Arm(s)**" from section 4.2.12.1 of the Iota Phi Chapter Bylaws, and insert "**President**".

### **Proposed Amendment #7**

To strikeout the word "**Treasurer**" from section 3.2.3 of the Iota Phi Chapter Bylaws and insert the word "**Finance**."

Amended Section would read:

3.2.3. Service, Membership, Fellowship, and ~~Treasurer~~ **Finance** – at least one nominee must retain active status for a minimum of one (1) term prior to their nomination.

xvi. SNR tonight will count as Inner IC.

#### **b. Old Business:**

##### **i. I move to amend Iota Phi Bylaws: 3.3.1.13. To facilitate communication with the pledge class through its elected pledge spokesperson. 3.3.1.14. To serve as chairperson of the Long Term Strategic Planning Committee (Aaron Manley)**

###### **1. Discussion: Proposed Change #1**

Background: This section is under President duties.

Currently Reads: Nothing

Proposal: 3.3.1.13. To facilitate communication with the pledge class through its elected pledge spokesperson.

3.3.1.14. To serve as chairperson of the Long Term Strategic Planning Committee.

Reasoning: 3.3.1.13 To make it consistent with the duties of Service Vice President(s) and Fellowship Vice President(s).

3.3.1.14 Long Term Strategic Planning Committee states President is chair, however it is not in the President's list of duty to chair this committee. Thus the committee does not need to exist unless the president wants it. This amendment would require the president to set up and chair this committee.

###### **2. Yes, already in the bylaws for other positions.**

###### **3. Yes, we didn't even know about Fall Fellowship.**

###### **4. Passed 9:12pm.**

##### **ii. I move to amend Iota Phi Bylaws: remove 3.3.6.13 (Aaron Manley)**

###### **1. Discussion: Proposed Change #2**

Background: This section is under Finance Vice President(s) duties.

Currently Reads: 3.3.6.13. To archive a hard copy of financial reports at Shields Library special collections.

Proposal: remove 3.3.6.13

Reasoning: Anything in Shields Library special collections becomes university property and can not be removed or edited. In

essence that financial report is open to the public to view. If mistakes were made on the financial report, it could not be edited. If we applied for grants or submitted taxes and the documents submitted were different from the ones at the library, this could pose a legal problem for us. I see this as a problem in the future as we try to apply for grants and file our financial statement.

2. **Yes, this makes us vulnerable.**

3. Passed 9:12pm.

**iii. I move to amend Iota Phi Bylaws: 3.3.6.14. To facilitate communication with the pledge class through its elected pledge finance coordinator(s) (Aaron Manley)**

1. Discussion: Proposed Change #3

Background: This section is under Finance Vice President(s) duties.

Currently Reads: Nothing

Proposal: 3.3.6.14. To facilitate communication with the pledge class through its elected pledge finance coordinator(s).

Reasoning: Same reasoning as Proposed Change #1. To make it consistent with Service Vice President(s) duties and Fellowship Vice President(s) duties.

2. **Same as #1**

3. Passed 9:19pm

**iv. I move to amend Iota Phi Bylaws: 3.3.8.7. To formulate and execute a system for encouraging the participation of chapter members in inter-chapter events.**

**3.3.8.8. To perform other duties as directed by the chapter president. (Aaron Manley)**

1. Discussion: Proposed Change #4

Background: This section is under Corresponding Secretary(ies) duties.

Currently Reads: 3.3.8.7. [Striken on 1-03-11]

3.3.8.8. To formulate and execute a system for encouraging the participation of chapter members in inter-chapter events.

3.3.8.9. To perform other duties as directed by the chapter president.

Proposal: 3.3.8.7. To formulate and execute a system for encouraging the participation of chapter members in inter-chapter events.

3.3.8.8. To perform other duties as directed by the chapter president.

Reasoning: To adjust the numbering because 3.3.8.7 was striken from the bylaws on 1-3-11.

2. **Housekeeping.**

3. Passed 9:20pm

**v. I move to amend Iota Phi Bylaws: 3.3.12.3. To maintain a contact list of alumni, and to continue to collect and to keep an up-to-date record of present addresses, phone numbers, and email addresses of all chapter alumni. (Aaron Manley)**

**1. Discussion: Proposal Change #5**

Background: This section is under Alumni Secretary(ies) duties.

Currently Reads: 3.3.12.3. To maintain a contact list of alumni, and to continue to collect and to keep an up-to-date record of present addresses and phone numbers of all chapter alumni.

Proposal: 3.3.12.3. To maintain a contact list of alumni, and to continue to collect and to keep an up-to-date record of present addresses, phone numbers, and email addresses of all chapter alumni.

Reasoning: To make sure Alumni Secretary(ies) maintain email addresses in order to prevent repeated calling every term. In addition so they can send out the Alumni newsletter electronically. This is currently already being done but this change would record it in our bylaws so the chapter can refer back to it.

**2. Sounds good.**

**3. 5: passed 9:21pm**

**c. New Business:**

**i. I move to end the meeting with mugs and toast. (QA Nguyen)**

**1. Passed 9:27pm**

Meeting adjourned at 9:35pm.

Minutes authored by Recording Secretary San Li on May 1, 2011.

Minutes approved by President Andy Nguyen on May 8, 2011.

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